

**TABLE 6.B ACTION STEPS**

The action steps in the following tables are integral to achieving the goals and vision of this Plan. As guiding recommendations and the clearest representation of specific items to accomplish, they should be referred to often. Chapter 5, Programs and Policies, provides a variety of resources for assisting in carrying out tasks related to education, encouragement and enforcement programs.

Task	Lead Agency	Support	Details	Phase	Page Reference	Completed
Present Plan to Town Board	Davidson Planning Department	Project Consultant	Presentation to Town Board on August 12, 2008	Short Term (2008)	n/a	<b>x</b>
Approve this Plan	NCDOT Bike/Ped Division	Project Consultant	Official letter of approval expected no later than mid-October, 2008	Short Term (2008)	n/a	
Adopt this plan	Davidson Town Board	Davidson Planning Department	Through adoption, the Plan becomes a legitimate planning document of the Town. Adoption shows that the Town of Davidson has undergone a successful, supported planning process.	Short Term (2008)	n/a	
Policy Action #1	Davidson Town Board, Town Planning Board	Davidson Planning Department	Revisions to the Town of Davidson Planning Ordinance: The changes suggested on pp.102-103 serve as an update to the Planning Ordinance, reflecting the findings and recommendations of this 2008 Bicycle Transportation Plan, and clarify some basic policy positions regarding future development and the provision of bicycle facilities. Some edits are also suggested for consistency in terminology.	Short Term (2008)	pp.102-103	
Identify and secure specific funding sources for phase 1 implementation	Davidson Planning Department	Town Manager, other Town departments, GTB Advisory Board	Chapter 6 contains a table with project cost estimates and appendix E contains over 50 potential funding opportunities.	Short Term (2008)	pp. 113-114, Appendix E	
Complete top priority, phase 1 projects	Davidson Public Works + NCDOT Division 10	Davidson Planning Department, NCDOT Bike/Ped Division	The prioritization of bicycle facility development provides a list of the most important projects to improve connectivity and safety. Immediate attention to the high priorities will instantly have a large impact on bicycling conditions in Davidson. Consider a bond referendum for greenways and roadway improvements for bicycle transportation. At a minimum, complete this plan's top five priority bicycle projects by 2010.	Short Term (2008-2009)	pp. 113-114, Appendix C	
Continually support and evaluate implementation of this plan	GTB Advisory Board	Davidson Planning Department, Town Board	Greenways, Trails and Bikeways Advisory Board should continue meeting on at least a bi-monthly basis, and one of their meetings should be reserved to evaluate the implementation of this Plan. The Town Board, staff and members of the Greenways, Trails and Bikeways Advisory Board should meet on an annual basis to tour bicycle facilities and discuss bicycle and pedestrian issues.	Continuous/Ongoing	pp.81-86	
Education Action #1	Davidson Parks and Recreation Department	League of American Bicyclists, Davidson Walks and Rolls Committee, and Davidson Planning Department	Assist in the coordination of joint adult and kids bicycle classes, to be provided in partnership between a locally certified League of American Bicyclists (LAB) instructor, the Davidson Walks and Rolls Committee, and Davidson Parks and Recreation Department. The actual curriculum would be developed by these groups, and could focus on personal trip coaching/promotion for non-car modes; See page 84 for other focus topics.	Continuous/Ongoing	pp.81-86	

**TABLE 6.B ACTION STEPS (continued)**

Task	Lead Agency	Support	Details	Phase	Page Reference	Completed
Encouragement Action #1	Davidson Planning Department	GTB Advisory Board	This Plan should be presented to other local and regional bodies and agencies. Possible groups to receive a presentation might include: Charlotte Mecklenburg Bicycle Advisory Committee, Charlotte Area Bicycle Alliance (CABA), local bike store owners, regional transportation planners, health clubs and fitness facilities, schools and youth organizations, riding clubs, major employers, and large neighborhood groups.	Short Term (2008-2009)	pp.86-92	
Enforcement Action #1	Davidson Police Department	General Public (for reporting enforcement issues/violation incidents)	Establish an easy-to-use and well-publicized bicycle and pedestrian enforcement hot line and online resource. Complaints that include licence numbers should result in a letter to the owner of the vehicle that includes the complaint as well as a handout that outlines the rules of the road and rights for both cyclists and motorists. See page 94 for details.	Short Term (2008-2009)	pp.93-97	
Develop a long term funding strategy	Davidson Planning Department	Davidson Town Board, Town Manager, other Town departments, GTB Advisory Board	To allow continued development of the overall system, capital and Powell Bill funds for bicycle facility construction should be set aside every year, even if only for a small amount (small amounts of local funding can be matched to outside funding sources). Funding for an ongoing maintenance program should also be included in the Town's operating budget.	Short Term (2008-2009)	Appendix E	
Maintain bicycle facilities	Davidson Public Works + Davidson Parks and Recreation Department+ NCDOT Division 10	GTB Advisory Board + General Public (for reporting maintenance needs)	Pay special attention to Concord Rd, where yard waste is often placed in the bike lanes; consider taking over maintenance of bicycle lanes from NCDOT. The Town of Davidson Public Works Department and NCDOT should make immediate repairs to any on-road bicycle facilities that are damaged or have hazardous conditions.	Continuous/Ongoing	pp. 79-80	
Provide bicycle parking in key locations throughout Town by 2010.	Davidson Planning Department and Public Works Department	GTB Advisory Board	Provide bicycle services such as covered parking, bicycle stations, showers at employment centers, and bicycle rentals. Work with the GTB to determine the key locations.	Short Term (2008-2009)	pp.69-71, p.73, p.75	
Communicate and coordinate with NCDOT Division 10 on priority projects for NCDOT-maintained roadways.	Davidson Planning Department	NCDOT Division 10, NCDOT Bike/Ped Division	Ensure that when NCDOT-maintained roadways in Davidson are resurfaced or reconstructed, that this Plan's adopted recommendations for bicycle facilities are included on those streets.	Continuous/Ongoing	p.105-110	
Notify the Town of Davidson Planning Department of all upcoming roadway reconstruction or resurfacing/restriping projects, no later than the design phase.	Public Works Director, and NCDOT Division 10	Davidson Planning Department	Provide sufficient time for comments; Incorporate bicycle recommendations from the planning staff.	Continuous/Ongoing	pp. 113-114 and Appendix C	
Education Action #2	Davidson Planning Department	Mayors Transportation Task-force	Explore the possibility of partnering with neighboring municipalities in hiring a regional Alternate Modes/Active Modes Transportation Coordinator (see p.83 for potential roles and responsibilities)	Short Term (2008-2009)	pp.81-86	

**TABLE 6.B ACTION STEPS (continued)**

Task	Lead Agency	Support	Details	Phase	Page Reference	Completed
Ensure planning efforts are integrated regionally	Davidson Planning Department	Mayors Transportation Taskforce, NCDOT Bike/Ped Division	Combining resources and efforts with surrounding municipalities, regional entities, and stakeholders is mutually beneficial. Communicate and coordinate with the Town of Davidson Parks and Recreation Department, Mecklenburg County, and neighboring municipalities on regional greenway corridors; partner for joint-funding opportunities. After adoption by the Town, this document should also be recognized in regional transportation plans	Short Term (2008-2009)	pp.26-33	
Encouragement Action #2	Davidson Planning Department	Local schools, GTB Advisory Board, SRTS Program	Establish ‘bike-to-school’ groups and regular bicycling activities for children through the Safe Routes to School Programs through 2012. Evaluate progress of current Safe Routes to School efforts, and improve effectiveness as needed.	Continuous/Ongoing	pp.86-92	
Encouragement Action #3	Davidson Parks and Recreation Department	GTB Advisory Board	Parks and Recreation could lead a monthly family ride during the months of April through October as part of their regular programming schedule (similar to the 2008 Town Day family ride); citizens (or GTB Advisory Board members) might be willing to coordinate and lead such rides.	Continuous/Ongoing	pp.86-92	
Encouragement Action #6	Davidson Parks and Recreation Department	Davidson Planning Department, GTB Advisory Board	Use bicycle facilities, particularly trails, to promote causes and hold special events for causes	Continuous/Ongoing	pp.86-92	
Encouragement Action #7	Davidson Parks and Recreation Department	Local Arts Organizations	Utilize greenways for the display of public art	Continuous/Ongoing	pp.86-92	
Enforcement Action #2	Davidson Police Department	General Public (for reporting enforcement issues/violation incidents)	Target and enforce all illegal motorist and bicyclist behavior that may jeopardize public safety and the success of the Bicycle Network, particularly speeding. Base the location of targeted enforcement areas on reported incidents from the hotline.	Continuous/Ongoing	pp.93-97	
Initiate a local bicycle safety and courtesy educational campaign by 2009	Davidson Planning Department, Parks and Recreation Department, and Police Department	Local, regional, state, and national bicycle advocacy groups	Chapter 5 contains several lists of resources for more information.	Short Term (2008-2009)	Chapter 5, pp. 84, 92, 95	
Petition the NC Division of Motor Vehicles and other appropriate officials to include a bike-safety question on licensing exams by 2010.	GTB Advisory Board	Local, regional, state, and national bicycle advocacy groups	Also consider challenging the current state law that requires only 2 feet of clearance when passing cyclists in a motor vehicle. Advocate for 3, or even 4 feet, as required in some other states.	Short Term (2008-2009)	Chapter 5	
Strengthen overall maintenance program	Davidson Public Works + Davidson Parks and Recreation Department	GTB Advisory Board + General Public (for reporting maintenance needs)	A Davidson staff member should be designated as the main contact for the maintenance of pedestrian and bicycle facilities in the roadway right-of-way. This staff member should coordinate with the appropriate departments to set up a free maintenance hotline and conduct maintenance activities in the field.	Short Term (2008-2009)	pp. 79-80	

**TABLE 6.B ACTION STEPS (continued)**

Task	Lead Agency	Support	Details	Phase	Page Reference	Completed
Education Action #3	Davidson Planning Department	NCDOT Bike/Ped Division	Produce and distribute a user-friendly bicycle map of Davidson, and consider the advantages of doing so in conjunction with neighboring communities. Provide basic safety information, commuting information, trail etiquette, transit information, and a list of local resources on the back side of the map.	Short Term (2008-2009)	pp.81-86	
Education Action #4	Davidson Planning Department and Public Works Department	NCDOT Bike/Ped Division	Sponsor at least one planner and one engineer from the Town of Davidson to attend a bicycle planning and design training session. NCDOT, in partnership with the Institute for Transportation Research and Education (ITRE), offers bicycle planning and design workshops for practicing professionals.	Short Term (2008-2009)	pp.81-86	
Encouragement Action #5	GTB Advisory Board	Davidson Planning Department	Encourage the establishment and/or expansion of cycling clubs and bicycle-commuting groups.	Short Term (2008-2009)	pp.86-92	
Enforcement Action #3	Davidson Police Department	NCDOT Bike/Ped Division	Sponsor police staff to attend in a training session for law enforcement that focuses on bicycle issues.	Short Term (2008-2009)	pp.93-97	
Enforcement Action #5	Davidson Police Department	NCDOT Bike/Ped Division	Provide officers with a handout to be used during bicycle-related citations and warnings (see example on page 95).	Short Term (2008-2009)	pp.93-97	
Enforcement Action #7	Davidson Town Board	NCDOT Bike/Ped Division, Davidson Police Department, local schools	Establish a crossing guard program for peak school hours	Short Term (2008-2009)	pp.93-97	
Policy Action #2	Davidson Town Board, Town Planning Board, Planning Department Staff, Public Works Director, and NCDOT Division 10	NCDOT Bike/Ped Division	Become familiar with State and Federal bicycle policy, as outlined in this plan.	Short Term (2008-2009)	pp. 97-101 and Appendix B.	
Policy Action #3	Davidson Planning Department	GTB Advisory Board	Consider encouraging and/or requiring private owners (of residences and businesses) to keep the area in and around bicycle lanes free of debris and litter, particularly yard waste. Work with yard waste collection services to establish the proper placement of yard waste.	Short Term (2008-2009)	p.103	
Policy Action #4	Davidson Planning Department	Town of Davidson Planning Board, Davidson Public Works	Due to recommendations for several sidepaths, it is important that the Town consider a policy of access management to limit the number of commercial and residential crossings of sidepaths (see diagrams on p. 103).	Short Term (2008-2009)	p.103	
Policy Action #5	Davidson Town Board, Town Planning Board	Davidson Planning Department	Adopt a policy that states that all new bridges be constructed with accommodations for bicyclists and pedestrians (such as bicycle lanes, wide sidewalks, and bike and/or pedestrian safe railings).	Short Term (2008-2009)	p.103	

**TABLE 6.B ACTION STEPS (continued)**

Task	Lead Agency	Support	Details	Phase	Page Reference	Completed
Policy Action #6	Davidson Planning Department	Town of Davidson Planning Board, Davidson Public Works	Consider a policy that addresses marginal roadway improvements. Such improvements should be considered when the opportunity arises and there is no other option—such as wider shoulders, a bike lane, or wide curb lane—because of lack of space. However, such improvements are unacceptable unless there is a documented statement that justifies why the full recommended bicycle facility was not an option. See p. 103 for more information.	Short Term (2008-2009)	p.103	
Policy Action #7	Davidson Planning Department	GTB Advisory Board	Consider a policy that addresses riding bicycles on sidewalks in Davidson. See discussion on p. 104 regarding this topic.	Short Term (2008-2009)	p.104	
Become familiar with the standards set forth in Chapter 4 of this Plan, as well as state and national standards for bicycle facility design.	Town Planning Board, Public Works Director, and NCDOT Division 10	NCDOT Bike/Ped Division	Information in Chapter 4 is not a substitute for professional, site-specific design and engineering work. For more in-depth information and design development standards, the publications on page 45 should also be consulted.	Short Term (2008-2009)	Chapter 4	
Become familiar with the bicycle facility recommendations for NCDOT roadways in this Plan (pp.113-114); take initiative in incorporating this plan’s recommendations into the Division’s schedule of improvements.	NCDOT Division 10	Davidson Planning Department, Davidson Public Works, NCDOT Bike/Ped Division	Construct and maintain bicycle facilities using the highest standards allowed by the State (including the use of innovative treatments on a trial-basis). Seek guidance and direction from the NCDOT Division of Bicycle and Pedestrian Transportation on issues related to this Plan and its implementation.	Short Term (2008-2009)	pp. 113-114 and Appendix C	
Double the 2000 Census bicycle commute rate by 2012	Davidson Planning Department	GTB Advisory Board	All action steps contribute to this goal. Refine this goal in 2010, based on the results of the 2010 census. Be prepared to set up a survey of residents in 2012 to evaluate success. Pages 11-13 have information on current (2000) rates.	Short- to Mid-Term (2008-2012)	pp.11-13	
Launch three new programs in three years that aim to increase bicycling among a) children, b) commuter/utilitarian cyclists, and c) recreational/fitness cyclists.	Davidson Planning Department, Parks and Recreation Department, and Police Department	GTB Advisory Board	Sustain such programs with a partnership between the Town, local businesses, and non-profit organizations. See education, encouragement, and enforcement action steps for example programs.	Short- to Mid-Term (2008-2012)	Chapter 5	
Take the necessary steps to become designated by the League of American Bicyclists as a silver-level	Davidson Planning Department	GTB Advisory Board	Download and review the application for a Bicycle Friendly Community designation. Determine which action steps of this plan would be the most strategic in terms of applying for the desired designation. Place emphasis on completing those steps, then apply.	Short- to Mid-Term (2008-2012)	Chapter 5, Page 84	
Complete phase 2 projects	Davidson Public Works + NCDOT Division 10	Davidson Planning Department, NCDOT Bike/Ped Division	In 2010, reassess projects and reevaluate priorities and phases. Consider updating key sections of the plan such as design standards and programs/policies.	Mid Term (2010-2012)	pp. 113-114, Appendix C	
Encouragement Action #4	Davidson Planning Department	GTB Advisory Board	Encourage the development of a local bicycle co-op in Davidson; also, see the Design Standards chapter for information on Bicycle Stations and Repair Stands	Mid Term (2010-2012)	p.70, pp.86-92	

**TABLE 6.B ACTION STEPS (continued)**

Task	Lead Agency	Support	Details	Phase	Page Reference	Completed
Encouragement Action #8	Davidson Planning Department	GTB Advisory Board, Local Businesses	The Town and the GTB Advisory Board should consider teaming with local bicycle shops to advertise, promote, and provide rentals to the public. Some large U.S. cities provide multiple public bicycle rental stations, however, such a large scale of rentals is not yet appropriate in the Town of Davidson. One option the Town and local partners should consider is renting bicycles from the old sewer power plant building at the trailhead of the Southeast Greenway (off of South Street).	Mid Term (2010-2012)	pp.86-92	
Enforcement Action #4	Davidson Police Department	N/A	Consider community service options for bicycle and pedestrian violations	Mid Term (2010-2012)	pp.93-97	
Enforcement Action #6	Davidson Town Board	NCDOT Bike/Ped Division, Davidson Police Department, local schools	Require all crossing guards to complete an NCDOT Crossing Guard Training Program	Mid Term (2010-2012)	pp.93-97	
Enforcement Action #8	Davidson Police Department	GTB Advisory Board	Establish a local "Trail Patrol" and coordinate with the police department to have the police patrol Town greenways periodically by bicycle.	Mid Term (2010-2012)	pp.93-97	
Enforcement Action #9	GTB Advisory Board, Volunteers	Davidson Police Department	Use paint and stencils to mark trail pavement every 1/4 mile so that trail users will be able to effectively communicate their location when calling 911. A critical step in this process also involves communicating with the police department and 911 operators about the trail markings, so that they are able to dispatch assistance to the proper location on the trail.	Mid Term (2010-2012)	pp.93-97	
Complete phase 3 projects	Davidson Public Works + NCDOT Division 10	Davidson Planning Department, NCDOT Bike/Ped Division	In 2013, reassess projects and reevaluate priorities and phases. Consider updating the entire plan.	Long Term (2013-2015)	pp. 113-114, Appendix C	